

Broulee Nippers Beach Safety Management Plan

This Beach safety plan covers the risk analysis and control measures during a regular Nippers session conducted at the Broulee Surfers Surf Lifesaving Club.

The objectives of this plan are to:

- Identify, analyse and prioritise the risks associated with a regular Nippers session at Broulee Surfers Surf Lifesaving Club.
- Develop strategies to mitigate those identified risks by reducing the LIKELIHOOD of those risks occurring and/or reducing the CONSEQUENCES of those risks should they occur.
- To objectively document these mitigating strategies as “Control Measures”.
- Continually evaluate the effectiveness of these processes to ensure continual improvement.
- Identify individuals to oversee the implementation of these processes and to intervene when the level of risk becomes too high.
- Communicate with appropriate personnel, including Nippers and their parents, about potential hazards, risks and the control measures in place.
- Ensure personnel who participate in safety activities during Nippers are knowledgeable and capable.

Specialist Personnel requirements

Patrol Captain	Junior Co-ordinator
Age Managers U8-U14	Water Safety Co-ordinator
Water Safety personnel	Safeguarding Children Co-ordinator

Records to be kept	Responsibility
Attendance roll for each Age group for each session	Age Mangers
Water Safety patrol log sign in for each session	Water Safety Co-ordinator/Patrol Captain
Beach safety Risk Assessment	Junior Co-ordinator/Water Safety/Patrol Captain

Policies and Procedures to be followed	Location (s)
Broulee Beach Safety Management Plan and Risk Assessment	Team App, BSSLSC website
Broulee Beach re-location procedure	Team App, BSSLSC website
Commitment to safeguarding children and young people	BSSLSC website
SLSA Member Protection Policy including the “ <i>General Code of Conduct</i> ” and the “ <i>Code of conduct for people in positions of Authority when dealing with Children or Young People</i> ”.	BSSLSC website – link to SLSA website.
SLSA Standard Operating Procedures Lifesaving Services Version 5 2016	SLSA website

This Beach safety management plan is prepared using the Qualitative method outlined in AS/NZS 4360. Risks will be analysed in terms of Likelihood and Consequence in the context of the existing controls.

Risk Likelihood descriptors

Very unlikely	The event may occur only in exceptional circumstances.
Unlikely	The event could occur at some time.
Possible	The event might occur at some time.
Likely	The event will probably occur in most circumstances.
Very Likely	The event is expected to occur in most circumstances.

Risk Consequences/Impact descriptors

Negligible	No injuries, little impact.
Minor	First aid treatment.
Moderate	Medical treatment required.
Significant	Extensive injuries.
Severe	Total permanent disability/loss of life.

Risk Matrix

		Impact →				
		Negligible	Minor	Moderate	Significant	Severe
Likelihood ↑	Very Likely	Low	Moderate	High	High	High
	Likely	Low	Moderate	Moderate	High	High
	Possible	Low	Low	Moderate	Moderate	High
	Unlikely	Low	Low	Moderate	Moderate	Moderate
	Very Unlikely	Low	Low	Low	Moderate	Moderate

Once a risk has been analysed for the likelihood and consequence, the control measures are considered, and then an overall Residual Risk level (High, Medium or Low) is determined. An overall Residual Risk level of Medium or Lower is deemed acceptable with continuous monitoring for improvements. All personnel mentioned in the plan will work towards reducing and eliminating hazards to provide a safe environment for our Nippers using the control measures identified. This plan will be reviewed before each season.

Risk & Hazard Identification (process, environment, equipment, people)		Risk Analysis and risk level			Hazard control process		
Hazard	Risk	Consequence/ Impact	Likelihood	Risk Level	Control Measure(s)	Person Responsible	Residual Risk
Harm of Nipper Drowning Injury/incident	Lost Nipper	Significant	Unlikely	Moderate	<ul style="list-style-type: none"> ➤ Risk assessment of beach conditions by Patrol Captain, Water safety Co-ordinator and Junior Co-ordinator before each Nippers session. ➤ Nippers will be transported directly to and from Nippers session by parents. ➤ Nippers will be signed in on the correct Age group's sign in sheet by Age Managers. ➤ Pink Nippers vest and cap to be worn by Nipper at all times once signed in. ➤ Age Managers to supervise during activities. ➤ Patrol captain to be advised of incident/situation to activate search procedures as necessary. ➤ Nippers will only be allowed to leave the Nippers session with Parents/Guardians after notifying Age Manager. ➤ A Parent/Guardian must be available on the beach at all times to be contacted in case of an emergency. ➤ Nippers to be signed off at the sheds after the Nippers session and removal of cap shows that they have been signed out. 	Patrol Captain Junior Co-ordinator Water Safety Co-ordinator Parents/Guardians Age Managers	Low

<p>Inappropriate contact from members of the public. Injury Abuse</p>	<p>Harm to a Nipper by a member of the public</p>	<p>Moderate</p>	<p>Unlikely</p>	<p>Moderate</p>	<ul style="list-style-type: none"> ➤ All Age Managers and Water Safety to have <u>Working with Children</u> checks validated with club. ➤ Supervision by Age Managers and parents during activities. ➤ Nippers will only be allowed to leave the beach with Parent/Guardian after notifying Age Manager. ➤ Nippers must be signed off by parent/guardian at the end of the session. ➤ While on the activity, there will be no un-authorised contact with the public and adults will not be left alone with a Nipper. ➤ Patrol Captain, Child safety officer and Parent of Nipper to be advised of incident. ➤ A Parent/Guardian must be available on the beach at all times to be contacted in case of an emergency. 	<p>Patrol Captain Junior Co-ordinator Safeguarding Children Co-ordinator Age Managers Parents/Guardians</p>	<p>Low</p>
<p>Not competent swimmer. Lack of supervision. Tiredness/exposure. Illness/incident.</p>	<p>Drowning</p>	<p>Severe</p>	<p>Unlikely</p>	<p>Moderate</p>	<ul style="list-style-type: none"> ➤ All Nippers to pass competency swim at beginning of season. Weak swimmers to be identified by Age Managers. ➤ Risk assessment by Patrol Captain, Junior Co-ordinator and Water Safety Co-ordinator before each Nippers session. ➤ Adequate Water Safety available for age group before entering water according to swimming abilities. ➤ Age Managers to count in to water and once out of water before next activity. ➤ Supervision of the group at all times. 	<p>Patrol Captain Water Safety Co-ordinator Junior Co-ordinator Age Managers Water Safety staff Parents/Guardians</p>	<p>Low</p>

					<ul style="list-style-type: none"> ➤ In larger seas, smaller groups will be taken with higher proportion of Water Safety. ➤ Water Safety staff have the correct qualifications – SRC/Bronze etc. ➤ Patrol captain advised in case of incident. ➤ A Parent/Guardian must be available on the beach at all times to be contacted in case of an emergency. 		
Steps, slippery surfaces, uneven ground	Tripping, falling, sprains. Broken bones Scratches Personal injury	Moderate	Possible	Low	<ul style="list-style-type: none"> ➤ Risk assessment of beach and surrounding areas by Patrol Captain, Junior Co-ordinator and Water Safety Co-ordinator before each Nippers session. ➤ Age Managers to be briefed of assessment and any hazardous areas. ➤ Activity briefing for Nippers by Age Managers before activity. ➤ Supervision by Age Managers during activity. ➤ Patrolled beach First Aid officer available if required. ➤ A Parent/Guardian must be available on the beach at all times to be contacted in case of an emergency. 	Patrol Captain Junior Co-ordinator Water Safety Co-ordinator Age Managers Parents/Guardians	Medium
Exposure to the sun's UV rays	Sunburn	Minor	Likely	Low	<ul style="list-style-type: none"> ➤ Nippers to wear protective clothing - rash vest etc. ➤ Nippers to apply Sunscreen before Session starts and have their own sunscreen to re-apply if necessary. 	Parents/Guardians Age Managers	Low

Special Dietary Requirements or medical conditions	Allergic reactions, anaphylaxis.	Moderate	Possible	Moderate	<ul style="list-style-type: none"> ➤ Parents/Guardians to advise Age Manager of any medical conditions which may impact on Nippers participation. ➤ Parents/Guardians to advise volunteers serving food of any special dietary requirements. ➤ Patrolled beach First Aid officer available if required. ➤ Patrol Captain to be advised in case of incident to alert First Aid Officer. 	Parents Age Managers Patrol Captain First Aid Officer (Patrol)	Low
Insufficient water available	Dehydration	Minor	Possible	Low	<ul style="list-style-type: none"> ➤ Nippers to bring their own water bottle to Nippers session and have it in Age Group bucket or with nearby parent. ➤ Access to re-fill water if required. Nipper only allowed to leave with parent/guardian. ➤ Age Manager to allow for drink breaks during or between activities. ➤ A Parent/Guardian must be available on the beach at all times to be contacted in case of an emergency. 	Parents/Guardians Age Managers	Low
Cold water Exposure	Hypothermia	Moderate	Unlikely	Moderate	<ul style="list-style-type: none"> ➤ Risk assessment by Patrol Captain, Junior Co-ordinator and Water Safety Co-ordinator before each Nippers session. ➤ Water temperature to be checked prior to session and Nippers/Parents/Guardians advised. ➤ Briefing for Age Managers, Water safety, Nippers & Parents/Guardians before Nippers session. ➤ Wetsuits can be worn by Nippers during Nippers sessions. 	Patrol Captain Water Safety Co-ordinator Junior Co-ordinator Age Managers Parents/Guardians	Low

					<ul style="list-style-type: none"> ➤ Time exposed to water will be monitored by Water Safety and Age Managers. ➤ Nippers to bring a change of clothing appropriate for the weather and season, including a towel. ➤ A Parent/Guardian must be available on the beach at all times to be contacted in case of an emergency. 		
Weather changes (i.e. storms, hail, lightning)	Personal injury	Moderate	Possible	Moderate	<ul style="list-style-type: none"> ➤ Risk assessment by Patrol Captain, Junior Co-ordinator and Water Safety Co-ordinator before each Nippers session. ➤ Safe area identified for muster in event of inclement weather. ➤ Monitoring of weather conditions by Patrol Captain, Water safety co-ordinator and Junior Co-ordinator. ➤ Age Manager to take their group to Safe area for alternate indoor activities or early sign off by parent/guardian. ➤ A Parent/Guardian must be available at all times to be contacted in case of an emergency. 	Patrol Captain Junior Co-ordinator Water safety co-ordinator Age Managers Parents/Guardians	Low
Collision with an object/board Sand in eyes	Impact Injury	Minor	Possible	Low	<ul style="list-style-type: none"> ➤ Soft boards to be used by junior Nippers. ➤ Nippers to be briefed on safe board handling and keeping a safe distance from other participants. ➤ Sand throwing or kicking is not to be tolerated, Age Managers may ask Nipper to sit out of an activity if behaviour persists. ➤ A Parent/Guardian must be available on the beach at all times. 	Junior Co-ordinator Age Managers Parents/Guardians	Low

<p>Marine Creatures e.g. Blue bottles Porpita Porpita Stingrays Sharks Urchins</p>	<p>Stings, Bites, spikes.</p>	<p>Moderate</p>	<p>Unlikely</p>	<p>Moderate</p>	<ul style="list-style-type: none"> ➤ Risk assessment by Patrol Captain, Junior Co-ordinator and Water Safety Co-ordinator before each Nippers session. ➤ Patrol Captain to co-ordinate beach conditions with Junior Co-ordinator. ➤ Patrolled beach First Aid officer available if required. ➤ Activate relocation procedure if required. 	<p>Patrol Captain Junior Co-ordinator Water safety co-ordinator Age Managers Parents/Guardians</p>	<p>Medium</p>
<p>Large seas Strong Rips Large waves</p>	<p>Not competent/ frightened swimmers Drowning</p>	<p>Moderate</p>	<p>Unlikely</p>	<p>Moderate</p>	<ul style="list-style-type: none"> ➤ Risk assessment by Patrol Captain, Junior Co-ordinator and Water Safety Co-ordinator before each Nippers session. ➤ Patrol Captain to activate Relocation procedure with Water Safety Co-ordinator and Junior Co-ordinator. ➤ Nippers/Parents/Guardians to be briefed about relocation. ➤ Age Managers to sign in Nippers and move with their Age group to the new location. ➤ Parent/Guardian must accompany the Nippers to the new location. ➤ Age Managers to escort Nippers back to sheds for sign off by Parents at the end of the session. 	<p>Patrol Captain Junior Co-ordinator Water Safety co-ordinator Age Managers Parents/Guardians</p>	<p>Low</p>