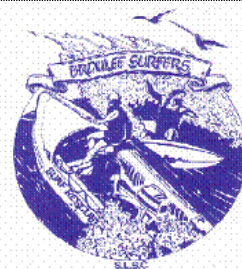


Broulee Surfers Surf Life Saving Club Inc



Subject:	Minutes of November 2019 Committee Meeting	
Location:	Broulee Surf Club	
Date:	Tuesday 5th November 2019	Meeting opened: 7:09pm
Meeting Chaired by	David Law	
Attendees:	David Law (President), Allan Veness, (Vice President), Andrew Edmunds (Club Captain), Wendy Law (Secretary), Jason Domeny, Gordon Harris, Rob Wildman, Geoff Wells, Natalie Browning, John Costin, .	
Apologies:	Melinda Brogan, Steve Corcoran, Lynda McKay (Treasurer), Peter McKay, Kirsty Campbell, Kerry Evans, Claire Forbes, Andrew Mizzi, Cherise Walker, Todd Haywood, Darren Drewsen, John Edmunds.	

	ACTION ITEM	For Action By:
1	<u>Opening.</u> The President welcomed all attending.	
2	<u>Previous Minutes.</u> Available electronically.	
2.1	Motion: that Previous Minutes of October 01 2019 be accepted. Moved: Rob Wildman Seconded: Al Veness. Carried	
3	<u>Business arising from previous Minutes.</u>	
3.1	Business arising from 1st May 2018 meeting: 5.1.1 Public Liability insurance to be further researched. SLSNSW are confirming we may not need. New hire templates to come from SLSNSW. Ongoing.	LM, WL
3.2	Business arising from 2nd October 2018 meeting: 7.3 No change. Documents still under construction. Claire has time AL, GP and CF to present final draft. Proposed that a special general meeting be called to approve the finalised plan and use this meeting to also propose approval of the revised Club Constitution. Ongoing.	Committee GP, CF & AL
3.3	Business arising from 4th June 2019 meeting: 5.21.2 Windows now installed. Bi-fold doors now due as part of Stage Two build. A Construction Certificate is in place. Ongoing. 5.21.5 DA for Southern deck: Still being processed. Issues with dimensions. Building Committee will be reinvigorated to progress tender. Ongoing.	
3.4	Business arising from 6th August 2019 meeting: 5.7 Cadet Coordinator: Still needed for small group. Andrew happy to engage and will talk with Moruya to assess interest for possible joint	AM

	<p>activities Ongoing.</p> <p>5.12.2 IRB Shed Modifications: Plumbing and working bee to finish IRB side of shed required. A comprehensive list developed. Ongoing.</p> <p>5.20.4 Coast Life Holiday Program: Not able to assist. Closed.</p>	
3.5	<p>Business arising from 3rd September 2019 meeting</p> <p>5.3.7 Club App Title: The IT managers have been asked to shorten the Club App title so that it doesn't obscure the screen details. Ongoing.</p> <p>5.17.1 Re-useable Cup Library: Missing box located. Used for Carroll College function Closed.</p>	
3.6	<p>Business arising from 1st October 2019 meeting</p> <p>5.4.1 Pest Spraying: to occur on Weds 20 Nov 19. Café to be done late in the day after closing. Ongoing.</p> <p>5.11.4 Boat Sponsorship from Toyota and Holcim: Toyota confirmed to pay with instalments. No reply from Holcim. Ongoing.</p> <p>5.23.3 Electronic Timing Equipment: To be purchased. Club committee applying for grants and approved lending swim committee funds to cover cost gap in the short term. Closed.</p> <p>7.1 BSEF: Suggestions for whistles, waste bags, fins First-Aid kit and swim marker cans. Next meeting will be used to consolidate submission. Contributors encouraged to provide as much info as possible including supplier and expected cost as part of submission. Ongoing.</p>	LM
4	<p style="text-align: center;"><i>Correspondence & Business Arising</i></p> <p><u>Inwards.</u></p> <p>4.1 A list of Inwards Correspondence is attached. Of note:</p> <p>4.2 Broulee Learning Centre has requested a presentation. Committee suggestion of a supervising adult and group of cadets to present. Suggestion to approach Jesse Campbell as opportunity to use Bush to Beach Presentation.</p> <p>4.3 Warilla Bowls Surfboat Premiership. Club hosting second round 7th Dec and required to provide catering for officials.</p> <p>4.4 Carroll College: Having afternoon fete 22 Nov 19. Requested use of cup library and also for club to run a SLS display using club cadets attending Carroll College. Committee agreed to use of cup library and in principal to stall.</p> <p><u>Outwards</u></p> <p>4.3 A list of Outwards correspondence is attached.</p> <p>4.4 No discussion.</p>	
5	<p>Presidents Report (David Law)</p> <p>5.1 No Report.</p>	
5.1	<p>Secretary's Report (Wendy Law)</p> <p>5.1.1 Secretary's Report attached. Of note:</p> <p>5.1.2 Surf Sports Manual has been updated.</p> <p>5.1.3 Lifesavers with Pride: New media from LGBT sports people to help adjust perceptions.</p> <p>5.1.4 Lifeguard services gone back to ALS for next 4 years.</p> <p>5.1.5 Scrutineering certificates valid for one year only.</p> <p>5.1.6 Safe Guarding Children Program: Online inside everyone's members area e-learning. Very worthwhile module to complete</p>	
5.2	<p>Treasurer's Report (Lynda McKay)</p> <p>5.3.1 (No report)</p> <p>Available balance \$8380.93 (as at 5th Nov)</p> <p>Investment account \$55211.45 (October balance)</p> <p>Redevelopment fund \$0.02 Fund not in use but left open.</p> <p>Bay to Breakers Account \$23.84 (as at 5th Nov)</p>	

	<p>Motion: That the Treasurers Report be accepted Moved: Wendy Law Seconded: Geoff Wells Carried</p>	
5.3	<p>Club Captain's Report – (Andrew Edmunds) 5.3.1 Water Safety people required for the two upcoming carnivals being; - Boat Carnival weekend 7-8 Dec 19, (IRB crew now only needed) and - Junior Carnival weekend 14-15 Dec 19 (work parties for set up and pack up as well as IRB drivers and crew x 2 needed) 5.3.2 The patrol trailer, jockey stand has become excessively corroded and dangerous to use. A replacement is required as soon as possible. The President offered to research and provide a solution 5.3.3 Patrols back in full swing now until end of season in April. Thanks to all. The patrol Ops App is working well, but a reminder to patrols to sign off 5 minutes prior to end so all of stats are captured. 5.3.4 Thanks to members who took part in the powercraft weekend at Tathra. It was a great outing and well attended with Natalie Browning, Darren Browning, Jasper Motyka, Claudia Ferguson, Kirsty Campbell, Hannah Campbell, and Andrew Mizzi attending. 5.3.5 Patrol Uniforms – can all Patrol Captains please ensure that if a new member needs a uniform they contact myself to arrange a time to pick up, rather than asking Kirsty when she is working at the Café. I am happy to meet members at an agreed time on most Friday nights or weekends. 5.3.6 Uniform order needed soon, low on some sizes and need large hats</p>	DL
5.4	<p>Maintenance Report - (Peter Halkett) 5.4.1 Nil to report</p>	
5.5	<p>Surf Sports Report – (Darren Drewson) 5.5.1 Sydney Water Series: Well under way. Good results from Luke Drewson who is in the running to take an overall placing in the beach events. Darren also doing well. In all Broulee has 5 competitors and being put on the map again!! 5.5.2 Have had several requests to start coaching sessions, looking into possibilities once Sydney Water Series concludes. Details TBA</p>	
5.6	<p>Nippers Report – (Jason Domeny) 5.6.1 Shelves are built and carpet has been laid. Result has made a big difference to gear storage. Canberra was down last weekend giving the nippers a big representation on the beach. The cup library and use of cordial from the drink drums has worked really well. 5.6.2 Concern over traffic while nippers are assembling. Need to keep gate closed and traffic out please at this time in particular. 5.6.3 Both U9s and U14s board awareness days went well. Requests to run similar sessions for U10s & U11s soon.</p>	
5.7	<p>Canberra Nippers Report 5.7.1 Received \$1200 donation from local restaurant. 5.7.2 Patrol trailer jockey wheel needs attention. 5.7.3 Request to streamline how new SRC/BM awardees gain their patrol uniforms once assessed. 5.7.4 Request for extra green rashies 5.7.5 CBN new trailer arrived (issues with stamp duty to be resolved) 5.7.6 One of our members (nipper parent) called in WorkSafe ACT on the Canberra Olympic Pool. Best intentions regarding concerns about a fence around works being completed on diving pool. But meant we couldn't use any outdoor areas for training the following week. Back to normal program now. 5.7.7 Permits for Lake Board training sessions have been obtained and</p>	

	<p>sessions ran successfully (only for U11s and older)</p> <p>5.7.8 \$400 sponsorship from Nikias Diamond builders was received and distributed as per instructions.</p> <p>5.7.9 Good luck Wendy at National Awards on 9th November. SLSNSW Volunteer of the Year.</p>	
5.8	<p>Cadets Report</p> <p>Nil Report</p>	
5.9	<p>First Aid Report - (Melinda Brogan)</p> <p>Nil to report.</p>	
5.10	<p>Power Craft Report - (Peter McKay)</p> <p>5.10 Nil to report.</p>	
5.11	<p>Boat Report (Claire Forbes.)</p> <p>5.11.1 Support for George Bass crews. Crew roster required. List of contacts for driver and crew sent to Rob and Gary for their action.</p> <p>5.11.2 Issues with World Champs 2020 entries in Italy. Entry tied to accommodation deal(expensive). SLSA and SLSNSW made aware</p>	
5.12	<p>Training Report – (Wendy Law)</p> <p>5.12.1 FSC have approved new FSC Assessor shirts.</p> <p>5.12.2 Canberra’s SRC and Bronze courses were assessed last Sunday along with a group of SRC transitioning to Bronze. James Flick is now a qualified trainer. A thankyou to Mick, Al and Peter for their contributions to training and assessing.</p> <p>5.12.3 The new Mental Health First-Aid Course will be run this season in the FSC. Other clubs have large numbers already interested. Club needs to know potential numbers interested in completing the course. Ideal for Patrol captains or any patroller with an interest. Aims to assist you to recognise the signs of possible mental illness.</p> <p>5.12.4 SLSNSW has donated an Apple iPad to each club and branch this season to be used in training.</p>	
5.13	<p>W, H & S Report – (Wendy Law)</p> <p>Nil to report</p>	
5.14	<p>Non-power Craft Report: – (John Costin)</p> <p>5.14.1 All nipper boards repaired and back in the racks. Carpet has been laid. Consideration of Certificate of Appreciation for carpet supplier.</p>	
5.15	<p>Radio Report – (Wendy Law)</p> <p>5.15.1 All radios are back and working.</p>	
5.16	<p>Registrar’s Report – (Cherise Walker)</p> <p>5.16.1 No report, 186 registrations</p>	
5.17	<p>House Report - (Kerrie Evans)</p> <p>Nil to report</p>	
5.18	<p>Members’ Welfare Report (John Edmunds)</p> <p>Nil to report</p>	
5.19	<p>Boutique Report – (Todd Haywood)</p> <p>5.19.1 Swimwear order is in process.</p>	
5.20	<p>Social Committee Report</p> <p>5.20.1 Nil report</p>	
5.21	<p>Branch Report</p> <p>5.21.1 A formal request was received from the George bass Committee for Broulee to provide a patrol at Tuross on 30 Dec at end of the leg and again the following morning, 31st Dec for the start. General consensus was that all that was needed were people cable of assisting crews with craft and getting to boats. IRB were most effective. Need for full patrolled beach setup was</p>	

	<p>considered not necessary. Fuel cans to be filled and transported to Tuross for this day.</p> <p>5.21.2 2EC radio-thon still planned for 23/24 November. Call to clubs to provide people to man phones at the radio station in shifts 6am til 12 then 12 til 6pm both days.</p> <p>5.21.3 JLOTY: Interviews to be held at Narooma on 14th Dec 19.</p> <p>5.21.4 Batemans Bay club to host the Branch Presentation Dinner on 30 Mar 19.</p> <p>5.21.5 FSC DOL to research if Radio Log books are to be retained. IRB logbooks will convert to an App in near future.</p> <p>5.21.6 Combined SAREX scheduled for 24 Nov 19 at Batemans Bay and Bermagui.</p> <p>5.21.7 A new member welfare guide is available for those members involved in incidents.</p>	
5.22	<p>Building Committee Report</p> <p>5.22.1 Lease: Continues to be ongoing. Process continues. Ongoing.</p>	AL
5.23	<p>Bay to Breakers Swim Report</p> <p>5.23.1 Caps have been purchased at a discount.</p> <p>5.23.3 An electronic timing system has been purchased. Decision made to go with re-useable timing bands. System to be trialled with Sunday swim group</p>	
5.24	<p>Publicity Report (Nat Browning)</p> <p>5.24.1 Influx of queries to new facebook page. 80 members now including State personnel. Link for GW for Newsletter. Old page images to be taken down. Open, public facing page to have no close up kids images.</p>	
6	<u>General Business</u>	
7	<p><u>General Business without notice</u></p> <p>7.1 Rob asked about making the club equipment available at times outside of patrol hours for individual training and confidence skills using the club sports and rescue equipment. Held over to next meeting to allow time for research regarding insurance liabilities and questions of other club approaches to this. Ongoing</p> <p>7.2 Nat Browning has been accepted to present at Beach to Bush program and the SLSNSW Strategic Leadership program. Congratulations Nat!</p> <p>7.3 Kel Wehner has approached AL with a view to having a regular group of elderly locals meet at the Club for a morning tea. Mainly residents from Banksia village. Ongoing</p>	All
MEETING CLOSED – 9:02 PM		
NEXT MEETING: GENERAL MEETING – Next Tuesday 3rd December 2019 7:00 pm at BSSLSC		
SIGNED:		
MINUTES SECRETARY: ROB WILDMAN		
PRESIDENT:		

BSSLSC CORRESPONDENCE & SECRETARY'S REPORT

5th November 2019

Inwards

Letter from NSW Office of Sport regarding changes to their invoicing systems

Email from Broulee Early Learning Centre, they would appreciate having someone (or two) come and talk to the kids regarding water safety and the beach.

SLSNSW Circular 3620 regarding NSW Country Championships

SLSNSW Memo regarding the State run ALBERT weekends. Funding has been reviewed and they're back on again.

Event information from WBSP for our hosting round 7th December. They provide us with \$200 for us to feed their officials. Carparking and beach set up is our only other role.

Email from Carroll College P & C (Karen Motyka), they are having a Community event on 22nd November 4-8pm and would love us to have a stall for SLS and our Club there. Manned by the many students that are our Club members. It's a twilight market event with a sustainable focus.

They wish to borrow the cup library and aim to add to it as well.

They expect over 1000 visitors. Are we interested? Can we get the red trailer back fully stocked?

Email and pack from Lifesavers with Pride.

Email from OneMusic (replaces AMCOS) public music playing licence. Our registration has been transferred and paid.

SLSA Bulletin 01/19-20 updating Surf Sports Manual.

- Competitors & officials can be removed from the competition if they are deemed to be under physical or psychological distress
- Wetsuits are allowed a maximum 5.5mm thick now
- 16 degree water means you can wear a wetsuit, 16 degrees and a wind chill factor means it's recommended you wear a wetsuit and 13 degree water means you have to wear a wetsuit to compete.
- Pool rescue U13 new requirements for fins

ESC publication of new tenderer of Council Lifeguard services is ALS (Stan)

SLSA Memo regarding Sports Commissions grants for Athletes attending State and national championships

Email from JLT with instructions on how to get this season's Insurance Certificate

Surflife Issue 40

SLSNSW Memo regarding Patrol Ops App changes.

Letter from ESC regarding Fundraiser "Garage Sale Trail" 19/20 October. No notice given, letter posted late.

SLSNSW Memo regarding lycra vest sizings for NSW competitions (Countrys & State)

Letter from Fiona Phillips MP regarding our success in getting through the first round of grant applications for our finishing the mezzanine in the shed proposal. Next level application lodged now.

ESC letter requesting Certificate of Public Liability Insurance. Sent through.

Email from ESC regarding their recreation pages of their website being reviewed.

SLSNSW Memo regarding Competition eligibility requirements and exemptions.

SLSNSW Memo regarding scrutineering stickers revision. New red stickers now to only last till 2021. Onus of scrutineering remains with the owner/user of the craft.

SLSNSW Circular 3623 JLOTY – Under 14s

SLSNSW Circular 3624 Youth Opportunity Makers Workshop. 15-17 year olds

SLSNSW write up on Anthony Bellette use of UAV the other day at Corrigans beach for a boat rescue

Letter from Richard Colbeck MP pledging us \$500,000.00 to finish our Stage Two!

SLSA notice regarding an Officials scholarship to be awarded for attending the Aussie Titles. Any Technical Official wishing to progress to Senior status can apply to have their expenses paid to be mentored at the Aussies.

Outwards

Local paper, powercraft weekend photo and write up.

Letter from Club/swim committee thanking Gordon for his years of hard work behind the scenes.

Secretary's Report

With my W,H & S hat on, could we all please have a look at the *Safeguarding Children & Young People* module in your online member area. SLSNSW can see how many of our members are accessing it (only 15) and it doesn't take long to do the few questions. It gives you some insight into what to look for in children that may be in trouble. PLEASE TAKE A LOOK.

Thanks
Wendy Law,
Secretary