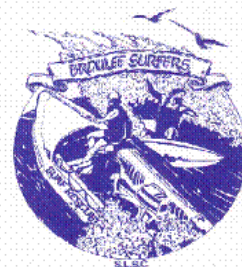


Broulee Surfers Surf Life Saving Club Inc



Subject:	Minutes of July 2020 Committee Meeting	
Location:	Broulee Surf Club (via Zoom)	
Date:	Tuesday 7 th July 2020	Meeting opened: 7:07pm
Meeting Chaired by	Allan Veness	
Attendees:	Allan Veness, (President), Andrew Edmunds (Club Captain), Gary Pettigrove (Secretary), Geoff Wells, Jason Domeny, Steve Corcoran, John Edmunds, Darren Drewsen, Gordon Harris, John Costin, Nat Browning	
Apologies:	Rob Wildman, Claire Forbes, Lynda McKay (Treasurer), Peter McKay, Kirsty Campbell, Andrew Mizzi, Cherise Walker, Kerry Evans	
	ACTION ITEM	For Action By:
1	<i>Opening.</i> The Acting President welcomed all attending.	
2	<i>Previous Minutes.</i> Available electronically. The previous meeting was held on Tuesday 2 nd June. Request for acceptance of the Minutes from these meetings.	
2.1	<i>Motion:</i> <i>The Previous Minutes of 2nd June be accepted with the following changes.</i> John Edmunds and Gordon Harris recommended Acting President/Secretary from the minutes, and correct attendance.	
2.2	Moved: John Edmunds Seconded: Gordon Harris Carried	
3	<i>Business arising from previous Minutes.</i>	
	3.1/3.2 Broulee Strategic Plan Moved Gary Pettigrove be accepted: Seconded John Edmunds Carried. 3.2 Risk assessment Moved Gary Pettigrove be accepted Seconded Geoff Wells Carried. 3.3 COVID Management Planning COVID management plan needs to be conducted for AGM, Gary Pettigrove has offered to complete. Question on if Victoria has any impact – answer	CF & GP

generally is not sure, Gary to complete. No motion required.

3.4 Club Awards 2019-20 being finalised for annual report

Gary has finalised all and included in annual report. Nippers will be included in 2021/22 Annual report.

3.5 Cool Room proposal for Stage 2

Peter Louttit has spoken to Cool room man, he seemed to think the compressor inside/ on top with vent to get rid of hot air.

One item in discussions with Peter was what do we want to do with old coolroom, very old door doesn't close lets get rid of it. Ask Kirsty if any contacts want to take our old one. Al Veness to call Kirsty and see. At end of day everyone agrees nil need for club to retain but if someone can take off our hands all good.

4.

Correspondence & Business Arising

4.1 Copy of the correspondence sent around with latest information for the meeting. List of Correspondence attached.

4.2 Inwards

- SLSA NSW AED Grant Invoice \$2460 and transfer of 50% grant funds to club account
- Swellnet Webcam proposal for new Surf Clubhouse building - Ben Matson referred to Offshore Surf Shop.
- NAB Volunteer application to sign the Club up to their program to enable NAB employees to volunteer services to the Club. – Steve Corcoran
- Matthew Neason ESC – Change in COVID guidelines for sports.
- Leah Mills ESC – Finalising the Club's Lease.
- Ms J S Edwards – Donation to the Club in memory of Sister who enjoyed Broulee.
- SLSA Grants Foundation – Seeking update on Grant applications.
- Phil Ayers – SLSANSW Tender Evaluation Independent Review Report.
- Warren Sharpe ESC – Power Resilience Survey and offer of support letter for CommBank Grant.
- SLSANSW – Club Grant of \$7576.66. Committee to be spend on supporting members (Holding membership fees steady, Course, Competition fees). Committee Motion.

- Dept Health – Checking Project Status of Female Change room project (Stage 2)
- Eurobodalla SC Letter – Support for Power Resilience Grant

4.3 Outwards

- Swellnet Ben Matson – Deferral of any decisions until after the extension is completed and suggest Ben opens discussions with the local surfers via Ned Cootes.
- Steve Corcoran – Completed NAB application for Volunteers
- Ms J S Edwards thank you letter for Donation and receipt.
 - Warren Sharpe ESC – CommBank Power Resilience Grant Survey submission

Motion: Hold over to September Meeting to discuss options such as subsidised courses, contribution to competitor fees etc for the betterment of members.

MOVED- Gary Pettigrove
Seconded – Jason Domeny
CARRIED.

5 **Treasurer’s Report - (Lynda McKay)**
5.1 Available balance **\$36,750.00**
Investment account **55,465.95**
Redevelopment fund **\$250,000.00**
Bay to Breakers Account **\$4,712.90**

Moved: Geoff Wells
Seconded: Jason Domeny
Carried.

6 **Club Programs**
6.1 Stage Two Extension. Andrew Edmunds pointed to written report attached as well as Colliers International review. Allan Veness commented on work outstanding and progress with P&L Louttit. Geoff Wells wanted to note in minutes the work of Gary Pettigrove, Andrew Edmunds and Allan Veness in very trying times.

Query on Colliers International Report being circulated to members, vs written synopsis. Gary Pettigrove suggested make it available on request to secretary. Club agreed to put summary in club notices notice – Allan to send to Andrew, and then send to Geoff for dissemination.

6.2 Shed Renovation. Jason – report available, waiting for Balustrading, fabrication from local supplier due this week and next week.

6.3 Office Fit-out. Work is being done, new chairs, Grant has been acquitted all done. Gordon noted it is looking quite good and moving items back into the office.

6.4 Club Lease. Allan Veness, Gary Pettigrove and Andrew Edmunds met with council. Summary is attached report. A couple of sticking points before we sign – 1 is they want us to take insurance out on the building, not sure how we go as we don’t technically own the building need to discuss further. Water/ waste, rates might be a impost, will have to see what negotiations come up with. Everything we thought important the council agreed to such as rental from café downstairs but the trade-off being we need to look after maintenance of the building. Idea is to create a sinking fund to cover repairs as and when it is required. Should be finalised sometime in August.

6.5 Café Lease Planning. Cannot action until building commences and overall Club Lease is confirmed. Our approach is to rent out empty space, tenderer to fit out.

6.6 Water tank Request for Quote drafted. Due 20 July work to be done by 31st August. Was due to be completed in 2019, Gary has obtained extension.
MOTION: Gary Proceed with RFQ Proposal and come back to executive with best quote and then progress out of session due to grant timeline requirements.

Moved Gary Pettigrove

**Seconded Gordon Harris
Carried.**

6.7 Grants in progress

1.

Source	Equipment	Date Granted	Success	\$\$\$
ClubsNSW ClubGRANTS Cat 1 Eurobodalla Shire	Equipment: Oxy Viva and Defibrillator	31/05/2019	Y	\$5,857
Federal Community Grants	Office Fit out	2019	Y	\$4,000
NSW Community Building Partnership Program 2019	Facility: Rainwater Tank Installation	26/09/2019	Y	\$8,349
Aus Gov Stronger Communities Programme Rd 5 - Gilmore	Facility: Storage Fit out (FS)	10/10/2019	Y	\$19,800
NSW Office of Sport Local Sport Defibrillator Grant Program	Equipment: Defibrillator	8/04/2020	Y	\$1,230
Commbank Power Resilience Grant	Building Generator and Sat-Phone	Submitted	pending	\$25,000

7

Annual General Meeting

7.1 AGM Date. The AGM has been proposed for the 8 August at 3pm in the vicinity of the gear shed. Option to fall back to the 5th Sep 20 or running a Zoom Meeting on the 8 Aug with proxy voting. If raining will erect marquee or move inside.

7.2 Committee positions - each position should be nominated via email, noting who has seconded and nominee accepting the nomination.

Motion – due to COVID requirements, all positions are to be nominated with the Secretary by 6pm 1/8/20 this replaces the normal conditions in the Club Constitution.

Moved Gordon Harris

Seconded Steve Corcoran

Carried.

8

Lifesaving

8.1 Club Captain's Report – (Andrew Edmunds)

Nil to report. See Radio Report.

8.2 Power Craft Report - (Peter McKay)

8.2.1 The new Side By Side vehicle has arrived.

MOTION that the old ATV be donated to FSC Branch for use at Tuross.

Moved Andrew Edmunds

Seconded Natalie Browning

Carried.

8.3 First Aid Report - (Kim Fletcher)

No report.

8.4 Radio Report – (Vacant)

Mount Wandera Repeater continuing to have issues since the bushfires.

SLSNSW are looking at replacing repeater soon. Best to use Montague in interim.

8.5 Training Report – (Vacant)

Nil to report.

8.6 Cadets Report - (Vacant)

Nil to report.

8.7 Nippers Report – (Jason Domeny)

All is reasonably quiet. Working with Children Check original members are expiring this season they will receive email to update.

8.8 Canberra Nippers Report

8.8.1 Putting together SRC course for under 14s, and pool sessions in

	<p>Canberra and assessment in Mid October. A reasonably big group. Need some more long boards, potentially might use some funds for 3 more boards.</p> <p>Proposal for buying of 3 long boards for Canberra Nippers Moved Steve Corcoran Seconded Gary Pettigrove Carried.</p> <p>8.9 Branch Report 8.9.1 Congratulations to Rob Pollock who won FSC Branch Coach of the Year and Darren Drewsen Senior Competitor of the Year. Broulee Nominees were: Branch person of the Year – Jason Domeny Life Saver of the Year – Nat Browning Young Life Saver of the Year – Anna Hosking Rookie of the Year – Sierra Chew Administrator of the Year – Lynda McKay Coach of the Year – Rob Pollock (Winner) Team of the Year – Broulee Open Women Surf Boat Crew Competitor of the Year – Darren Drewsen (Winner)</p>	
9	<p>Member Welfare 9.1 WHS Manager – Nil to report. 9.2 Judiciary Committee. – Nil to report. 9.3 Social Committee 9.4 Publicity Manager Report – Nothing to report. Mysterious case of lost keys still haven't found the owner, but otherwise all good. 9.5 Boutique Manager Report – (Vacant) No Report.</p>	
10	<p>House 10.1 Gas bottles- Gordon Harris mentioned there are four gas bottles around SLSC. Do you wish for me to organised to pick up by Gas company to save club on monthly rental. Disussion around the need for 4 bottles, proposed actions from PL Louttit in construction and agreed issues with corrosion from ocean, no real need for four bottles and agreed to have Gordon liaise with gas company. Agreed. 10.2 Fire Service Plus servicing extinguishers on Thursday 10.3 Maintenance Report – (Peter Halkett) Nil Report.</p>	
11	<p>Competition 11.1 Boat Report - (Gary Pettigrove.) 3 boats on lake Burley Griffin last Sunday. Back into it at 7am before sunrise. 11.2 Board and Ski manager Report – (John Costin) Thumbs up from JC 11.3 Surf Sports Report – (Darren Drewsen) Sydney Water Series has announced its dates for 2020 end of October/November no venue announced. 3rd Round of FSC Paddle series was held last weekend Hopefully the last virtual one.</p>	

12

General Business

12.1 Nominations for New Life Members: Three members nominations received. Motion to put proposed life members to the Club AGM

Candidate 1

Moved Gary Pettigrove

Seconded Jason Domeny

Carried

Candidate 2

Moved Gary Pettigrove

Seconded Geoff Wells

Carried

Candidate 3

Moved Gary Pettigrove

Seconded John Edmunds

Carried

12.2 Vale for deceased members are there any? Richard Roberts was never a member but his children still are, and great friend of SLSC and the Dolphins member. Worthwhile person to be commemorated. Gordon to write paragraph and send to Gary within fortnight.

12.3 – Surfguard Gordon wanted to remind anyone who has access to Surfguard, which has changed sign on process send you a SMS two step verification. Need to check it. Took me ages to get it correct. You can't ring anyone at SLSA have to do an online form.

12.4 Letter of thanks /Certificate of Appreciation to Two Sisters Thai for fires. Andrew to draft. Gary to send.

7

General Business without notice

Nil discussion.

MEETING CLOSED – 20:35

NEXT MEETING:

ANNUAL GENERAL MEETING Saturday 8th August 2020

GENERAL MEETING – Next general meeting Tuesday 1st September July 2020

SIGNED:

CLUB CAPTAIN: ANDREW EDMUNDS

PRESIDENT: