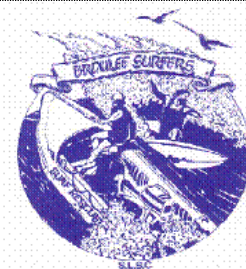


Broulee Surfers Surf Life Saving Club Inc



Subject:	Minutes of April 2020 Committee Meeting	
Location:	Broulee Surf Club (Meeting via Zoom)	
Date:	Tuesday 7 th April 2020	Meeting opened: 7:05pm
Meeting Chaired by	Al Veness	
Attendees:	David Law (arrived late) (President), Allan Veness, (Vice President), Andrew Edmunds (Club Captain), Wendy Law (Secretary), Lynda McKay (Treasurer), Peter McKay, Todd Haywood, Jason Domeny, Melinda Brogan, Rob Wildman, Geoff Wells, Gary Pettigrove, Claire Forbes, John Costin, Steve Corcoran, Kirsty Campbell, Kerry Evans, Nat Browning.	
Apologies:	Andrew Mizzi, Cherise Walker, Darren Drewson, John Edmunds.	

	ACTION ITEM	For Action By:
1	<u>Opening.</u> The Vice President welcomed all attending.	
2	<u>Previous Minutes.</u> Available electronically.	
2.1	Motion: <i>The Previous Minutes of 7th March 2020 be accepted.</i> Moved: Kerry Evans. Seconded: Lynda McKay. Carried	
3	<u>Business arising from previous Minutes.</u>	
3.1	Business arising from 2nd October 2018 meeting: 7.3 Still to be completed. Currently with Claire. Progress will be reported next meeting. Ongoing.	Committee GP, CF & AL
3.2	Business arising from 7th February 2020 meeting. 5.10 Patrol trailer jockey stand - purchased but yet to be installed. Ongoing. 5.10.2 IRB road trailer winch issues yet to be resolved. Ongoing.	DL
3.3	Business arising from 7th March 2020 meeting: 5.1.2 Mobile SIM card for lift has been organised by Wendy. Yet to arrive. Closed. 5.3.1 Shed padlock has reappeared. Gate is again properly locked. Closed. 5.7.7 SRC weekend scheduled for October school holidays. Ongoing. 5.9.1 Canberra training defibrillator ordered. Invoiced but yet to be delivered. Ongoing. 6.1 Gordon's farewell deferred until gatherings are allowed again. Ongoing	

4	<p style="text-align: center;"><i>Correspondence & Business Arising</i></p> <p><u>Inwards.</u> Nil significant.</p> <p><u>Outwards.</u> Nil significant. .</p> <p>4.4 Correspondence is attached.</p>	
5	<p>Presidents Report (David Law)</p> <p>5.1 An incident report has been submitted following a disagreement between two club members. Members of the club executive are investigating the matter. A report will be drafted for consideration. Ongoing.</p>	
5.1	<p>Secretary's Report (Wendy Law)</p> <p>5.1.1 Secretary's Report attached. Of note:</p> <p>5.1.2 With everything closed down, please stay in touch with each other.</p> <p>5.1.3 National and State Awards dinners will be retaining the same proposed dates. When announced, physical presentation of awards will occur later in the year.</p> <p>5.1.4 There is no set date for the FSC Branch awards at this stage. Nominations for the Branch awards will require the club to submit nominations into Branch in the near future to be ready. Wendy will approach Cheryl to determine criteria for selection for this season. Patrol person of the year award will still go ahead. Patrol Captains to put nominations in. for presentation later in the year. Nominations for Club Person of the Year will need to be submitted 5 weeks before event. Nomination form to be supplied to Geoff and Nat for distribution.</p>	
5.2	<p>Treasurer's Report - (Lynda McKay)</p> <p>5.3.1 Available balance \$40449.12 Investment account \$55276.00 Redevelopment fund \$275000.02 Bay to Breakers Account \$11707.90</p>	
5.3	<p>Club Captain's Report – (Andrew Edmunds)</p> <p>5.3.1 Big thanks to all involved in the Bay to Breakers swim.</p> <p>5.3.2 SLSA have suspended all remaining patrols, however RWC and Call out crews remain ready.</p>	
5.4	<p>Maintenance Report - (Peter Halkett)</p> <p>5.4.1 Nil to report</p>	
5.5	<p>Surf Sports Report – (Darren Drewson)</p> <p>5.5.1 Nil to report.</p>	
5.6	<p>Nippers Report – (Jason Domeny)</p> <p>5.6.1 Request and approval given to set up a nippers email address. brouleenippers@gmail.com</p> <p>5.6.2 Presentation flagged for start of season - when it commences.</p>	
5.7	<p>Canberra Nippers Report</p> <p>5.7.1 Suspended presentation until further notice.</p> <p>5.7.2 Received refund from Hellenic Club for venue hire expenses.</p> <p>5.7.3 Season will be awarded on efforts rather than results.</p>	
5.8	<p>Cadets Report</p> <p>5.8.1 Nil to report.</p>	

<p>5.9</p>	<p>First Aid Report - (Melinda Brogan) 5.9.1 Please only use masks if going to treat patient ie 1st responders. Only those within two metres of patient and performing the aid should wear. 5.9.2 Discussion on location of masks donated by Capital Chemists. Offer was made to pass them onto hospital. Advise is to hold on to them. Hospital has their own adequate and approved supply chain.</p>	
<p>5.10</p>	<p>Power Craft Report - (Peter McKay) 5.10.1 Routine maintenance continuing. Gearbox impellor changed on one engine. 5.10.2 KE thanked Peter for his constant work on all motors. Discussion then followed involving motors having had parts moved by other members without his knowledge and further repairs subsequently being then needed.</p>	
<p>5.11</p>	<p>Boat Report - (Gary Pettigrove.) 5.11.1 Congratulations to Rob Pollock and Broulee Wombats, great results at State</p>	
<p>5.12</p>	<p>Training Report – (Wendy Law) 5.12.1 Virtual training packages are being developed. 5.12.2 First-Aid award expiry dates are all being extended until new season starts and training/updates can resume. 5.12.3 Thanks to Gary for running an IRB course.</p>	
<p>5.13</p>	<p>W, H & S Report – (Wendy Law) Nil to report</p>	
<p>5.14</p>	<p>Non-power Craft Report: – (John Costin) 5.14.1 One board outstanding for repair.</p>	
<p>5.15</p>	<p>Radio Report – (Wendy Law) 5.15.1 One radio has been sent for repair.</p>	
<p>5.16</p>	<p>Registrar’s Report – (Cherise Walker) 5.16.1 Nil to report</p>	
<p>5.17</p>	<p>House Report - (Kerrie Evans) Bookings have been requested into the year. Request to know date of closure for renovations and proposed reopening date as soon as possible.</p>	
<p>5.18</p>	<p>Members’ Welfare Report (John Edmunds) Nil to report</p>	
<p>5.19</p>	<p>Boutique Report – (Todd Haywood) 5.19.1 A re-order of competition caps is required, along with a stock take. Preferred that a re-order is completed prior to end of financial year. 5.19.2 LM and WL to attend to stocktake after end of April</p>	<p>WL,LM</p>
<p>5.20</p>	<p>Social Committee Report Nil to report.</p>	
<p>5.21</p>	<p>Branch Report 5.21.1 Wambiri was considered a great success. Andrew commented six Broulee kids attending all had a great time. 5.21.2 Kudos to FSC for leading the push to cease patrolling during the Covid-19 restrictions. Successfully argued that having patrols open suggested it was OK to group on beaches. Position adopted by SLSNSW.</p>	
<p>5.22</p>	<p>Building Committee 5.22.1 10 builders have expressed interest. There were 5 local and 5 out of area expressions of interest. The latter from Canberra, Wollongong and Sydney. 5.22.2 Renovation work to commence as soon as winning tender is selected by committee. Tender to close 17 April 2020. 5.22.3 Decision Matrix to be developed by Lynda to be used to make the decision. Building Committee to make recommendation to Club Committee</p>	<p>AL</p>

	<p>for approval. Priority is for decision matrix to be finalised before tender close date to ensure transparency.</p> <p>5.22.4 Suggested that successful tender also has consideration for a Covid-19 mitigation strategy.</p>	
5.23	<p>Bay to Breakers Swim Report</p> <p>5.23.1 Acknowledgement of the huge effort made by David and Rosemary Butt for this year's event.</p> <p>5.23.2 Profit of between \$5000 and \$6000. Awaiting auditors to complete assessment.</p> <p>5.23.3 Disappointment with timing system. Requires further work. Recorded most times but missed eight. These were located later, following review of data. It did however capture 1st to 3rd placegetters. Software for system to be ongoing \$250 - \$500 per year.</p> <p>5.23.4 Good decision to move to North Broulee Beach on the day.</p>	
5.24	<p>Publicity Report</p> <p>5.24.1 Thank you to all for the support</p>	
6	<p><u>General Business</u></p> <p>6.1 Club needs to include a cool room in the Stage 2 extension, design. The cool room owned by Kirsty Campbell and in location is believed to be suitable for meeting the Club's cool room needs.</p> <p>MOTION: <i>The club purchases the cool room that is currently in location and suitable for the Club's cool room needs.</i></p> <p>Proposed: Geoff Wells.</p> <p>Discussion: The cool room in location is not new and does not come with warranty. The Club has sufficient funds to enable the purchase of a new, custom built cool room to be installed as part of the renovation build.</p> <p>MOTION: The Club purchases a new custom build, cool room, as part of the Stage 2 extension.</p> <p>Proposed: Dave Law</p> <p>Seconded: Todd Haywood.</p> <p>Carried with 1 vote against.</p> <p>6.1.1 The Club also needs to purchase shelving for wine storage. Kirsty Campbell has offered to sell her shelf storage system for \$150.00. The shelving is considered suitable for purpose.</p> <p>MOTION: <i>The Club Committee approves the purchase of the said shelving for \$150.00.</i></p> <p>Proposed: Geoff Wells</p> <p>Seconded: Dave Law.</p> <p>Carried.</p> <p>6.1.2 The Club has the opportunity to purchase a Point of Sale (POS) system for the \$1500.00, from Kirsty Campbell, for use within the Club sales activities.</p> <p>MOTION: <i>The Club Committee approves the purchase of the POS system for \$1500.00.</i></p> <p>Proposed: Wendy Law</p> <p>Seconded: Kerry Evans.</p> <p>Carried</p>	LM
7	<p><u>General Business without notice</u></p> <p>Nil discussion.</p>	
MEETING CLOSED – 8:58 PM		
NEXT MEETING:		
GENERAL MEETING – Next general meeting Tuesday 5 th May 2020		
SIGNED:		

BSSLSC CORRESPONDENCE & SECRETARY'S REPORT
7th April 2020

Inwards

Letter and cheque donation from Pip Morrison for \$229.00

SLSNSW Memo 27th March regarding patrols ceasing for the season

SLSA Circular 64/19-20 regarding extension of expiry dates on proficiencies and first aid and CPR awards.

Email from SLSNSW regarding our efforts to date on the Safeguarding Children scene. Suggestion that our WWC requirements could be worded more clearly.

Email from OCG regarding WWC expiry dates all being extended due to the virus not making it possible for people to get their renewals in easily.

SLSNSW coaches survey

SLSNSW Memo regarding AGMs this year. Electronic voting etc.

Email from "Threat Protect" the company that works with our Alarm company. Late closing will prompt a text message not a call from now

Letter from Michael O'Keeffe donating his Ocean Swim winnings cheque back to the Club

Sussex Inlet Vikings festival postponed.

SLSA IT Circular 60/19-20 regarding having to change your Surfguard password every 60 days

Outwards

Local paper ran articles after the Ocean Swim and after Fiona Phillips MP visit.