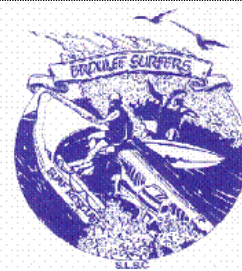


Broulee Surfers Surf Life Saving Club Inc



Subject:	Minutes of February 2020 Committee Meeting	
Location:	Broulee Surf Club	
Date:	Tuesday 4 th February 2020	Meeting opened: 7:05pm
Meeting Chaired by	David Law	
Attendees:	David Law (President), Allan Veness, (Vice President), Wendy Law (Secretary), Lynda McKay (Treasurer), Peter McKay, Todd Haywood, Jason Domeny, Melinda Brogan, Rob Wildman, Geoff Wells, Gordon Harris, Nat Browning (on phone), Andrew Edmunds (Club Captain)(on phone)	
Apologies:	Steve Corcoran, Kirsty Campbell, Kerry Evans, Andrew Mizzi, Cherise Walker, Darren Drewson, John Costin; John Edmunds, Claire Forbes, Gary Pettigrove.	

	ACTION ITEM	For Action By:
1	<u>Opening.</u> The President welcomed all attending.	
2	<u>Previous Minutes.</u> Available electronically.	
2.1	Motion: that Previous Minutes of 3rd December 2019 be accepted. Moved: Melinda Brogan. Seconded: Lynda McKay. Carried	
3	<u>Business arising from previous Minutes.</u>	
3.1	Business arising from 1st May 2018 meeting: 5.1.1 Public Liability insurance to be further researched. SLSNSW are confirming we may not need. New hire templates to come from SLSNSW. Closed.	LM, WL
3.2	Business arising from 2nd October 2018 meeting: 7.3 No change. Club plan and risk assessment documents still under construction. AL, GP and CF to present final draft. Ongoing.	Committee GP, CF & AL
3.3	Business arising from 5th November 2019 meeting. 5.3.2 Patrol trailer jockey wheel plate, purchased, to be installed. Closed	
3.4	Business arising from 3rd December 2019 meeting: 5.3.6 Issues with emergency access to Nth Broulee and sand build up. Council has now remedied access path. Closed 5.7.5 Possible weekend Club meeting for later in season. Further liaison with Canberra people to determine. Suggesting next meeting in March as possible solution to align with Bay to breakers. Ongoing. 5.10 New trim pin purchased for IRB (lost during FSC training weekend) to be claimed from FSC. Item has been purchased and invoice to be sent to branch. Ongoing	DL PM

	<p>5.11.3 Sale of surfboat has now been reversed, cover donated for boat to be rehoused. Closed.</p> <p>5.23.2 Ocean Swim volunteer shirts with logos no longer being pursued. Closed.</p> <p>7.2 Cage for underneath stairs to be sourced. Still under construction. Needed by April. Ongoing.</p>	PM
4	<p><i>Correspondence & Business Arising</i></p> <p><u>Inwards.</u></p> <p>4.1 A list of Inwards Correspondence is attached. Of note:</p> <p>4.2 Nat B has produced an entry for the club for entry into the DHL Summer ‘<i>We are One</i>’ competition.</p> <p><u>Outwards.</u></p> <p>4.3 A list of Outwards Correspondence is attached.</p> <p>4.4 No discussion.</p>	
5	<p>Presidents Report (David Law)</p> <p>5.1 Busy start to the year. Some changes that have occurred. Claire has resigned from her position as Boat Captain, due to work commitments. Thankyou Claire for your contribution of time and energy and managing all the surf boat commitments. Thank you to Gary for taking over the role. Dealing with the fires, Claire and especially Nat B for initial response to open club and then handing over to Andrew to progress the oversight of the increasing numbers of local community who descended upon the club. My family were facing our own fire issues and it was heartening to be able to make a few phone calls and see the club doors open. Thank you for your response and also to Andrew for the ongoing work and wider club community engagement that needed to continue. But my thanks also extends to our whole club community for the things that were achieved in assisting to look after our local community and how we have been recognised for doing a great job during this period. Well done.</p>	
5.1	<p>Secretary’s Report (Wendy Law)</p> <p>5.1.1 Secretary’s Report attached. Of note:</p> <p>5.1.2 Congratulations to Gary Pettigrove who has been selected as an official at the SLS World Championships in Rome later in the year.</p> <p>5.1.3 Club Presentation date to be scheduled for the Sunday, 26 April 2020, at 3pm. The last patrol for the season is the next day, Monday, 27 April 2020. Bar and catering arrangements to replicate the year before.</p> <p>5.1.4 The AGM will be scheduled for the 18 July 20.</p> <p>5.1.5 Communications sent to archived associate members informing of membership has led to many renewing their old memberships and further enquiries from others about rejoining. A successful program.</p> <p>5.1.6 The CFMEU from the ACT visited and gave the club 50 x \$30 gift cards for the club to distribute. The Bondi Surf Club also brought with them 5 x \$20 cards for the club to distribute. Totalling \$1600, the club needs to identify people within the community to distribute to. Request was made for committee members to either identify suitable people or families who would benefit from these cards. Names to Wendy as soon as possible that can be recorded and distributed.</p>	

5.2	<p>Treasurer's Report - (Lynda McKay) 5.3.1 Available balance \$49534.00. Investment account \$55276.00. Redevelopment fund \$0.02 Fund not in use but left open. Bay to Breakers Account \$4688.84</p>	
5.3	<p>Club Captain's Report – (Andrew Edmunds) 5.3.1 Big thanks to all involved with the fires, including the ‘Tomakin and Tuross Patrols’. 5.3.2 Patrols back to normal and logs up to date in Surfguard. Hopefully rest of season will be business as usual. 5.3.3 Unable to enter patrol records for Julianne Domeny. 5.3.4 Request advice from the Committee on resolving how to award 100% patroller solutions, given issues regarding patrollers being unable to get to patrols because of road closures. Solution to disregard period major supply roads were closed. 5.3.5 SES have offered a chaplaincy service for group session, if required. Todd has placed a link to support for chaplaincy. Club Captain will pursue further to identify potential dates.</p>	
5.4	<p>Maintenance Report - (Peter Halkett) 5.4.1 Nil to report</p>	
5.5	<p>Surf Sports Report – (Darren Drewson) 5.5.1 Congratulations to Broulee team on Country Championship results. Team of nine. Two gold three silver and four bronze medals were one. Special mention given to Simone Elliott for her officiating commitment and to Scott Elliott for water safety.</p>	
5.6	<p>Nippers Report – (Jason Domeny) 5.6.1 Wambiri applications require Club Secretary signature for endorsement. 5.6.2 Narooma Surf Carnival cancelled. Modified session for nippers planned for the Sunday in the clubhouse. 5.6.3 Bunnings BBQ raised \$994. Lots of Canberra helpers and over seen by Simone Elliott for the day. Bondi Surf Club ladies also showed up to help and offer their support. Enormous support from public with many \$10 / \$20 sausages purchased.</p>	
5.7	<p>Canberra Nippers Report 5.7.1 Some patrol people require re-qualification and will be completed next visit to Broulee. 5.7.2 Planning alternative training ideas this weekend given weather constraints and carnival cancellation. 5.7.3 Have had requests for people to transfer into the Canberra/Broulee nippers as a result of moving from the coast to Canberra.</p>	
5.8	<p>Cadets Report 5.8.1 To be advised. Moruya have agreed the Moruya and Broulee groups could combine.</p>	

5.9	<p>First Aid Report - (Melinda Brogan) 5.9.1 Thankyou for help during bush fires. Supplies have been donated from suppliers in Canberra including Capital Chemists, along with further supplies from State Centre. 5.9 .2 Discussion on whether patients receiving oxygen should be referred onto hospital via ambulance or own means. Recommendation is that patrol members strongly recommend patients receiving oxygen / oxygen therapy, attend hospital for a more detailed assessment, either by own means or ambulance..</p>	
5.10	<p>Power Craft Report - (Peter McKay) 5.10 Wheel bearings require replacement on patrol trailer. Will organise to be completed during weekend patrol. 5.10.1 Gear trailer being used this weekend for an external ski paddle event. 5.10.2 Club Captain enquired about replacing the IRB road trailer winch. To be investigated.</p>	
5.11	<p>Boat Report - (Claire Forbes.) 5.11.1 Formal notification of the resignation from Boat Captain role by Claire Forbes. Gary Pettigrove stepped into the role as an interim measure. Motion: To accept GARY PETTIGROVE as BOAT CAPTAIN for the remainder of the season without taking nominations. . Moved: Wendy Law Seconded: Al Veness Carried.</p>	
5.12	<p>Training Report – (Wendy Law) 5.12.1 Canberra patrol members to contact Broulee trainer and assessors in advance of attending weekend to organise requalification.</p>	
5.13	<p>W, H & S Report – (Wendy Law) Nil to report</p>	
5.14	<p>Non-power Craft Report: – (John Costin) 5.14.1 All nipper boards repaired and back in the racks.</p>	
5.15	<p>Radio Report – (Wendy Law) 5.15.1 One radio has been sent for repair, no longer turning on.</p>	
5.16	<p>Registrar’s Report – (Cherise Walker) 5.16.1 Nil to report</p>	
5.17	<p>House Report - (Kerrie Evans) No report.</p>	
5.18	<p>Members’ Welfare Report (John Edmunds) Nil to report</p>	
5.19	<p>Boutique Report – (Todd Haywood) 5.19.1 Swimwear and rash vest order delivered.</p>	
5.20	<p>Social Committee Report 5.20.1 Function arranged for Friday night postponed. Area still subjected to fire and poor conditions. Hopefully some time in February, when normality has returned.</p>	
5.21	<p>Branch Report 5.21.1 SLSNSW has released an induction program for Club Management members. Committee members may have received emails about this towards the end of last year. We have option to do in a group setting, possibly before a committee meeting. 5.21.2 FSC to run another RWC operator course possibly Feb/March/April. Details TBA 5.21.3 FSC have our own trainers for drone operations now. Anyone</p>	

	<p>interested in training please contact the Club.</p> <p>5.21.4 JLOTY interviews were held in December and our own Oliver Lonsdale received a Highly Commended award. Congratulations Oliver!</p> <p>5.21.5 Youth Advisory Council positions are now open (12 – 24 years) and close 1st March. Applications are through: https://www.acyp.nsw.gov.au/yac (not a SLS program)</p> <p>5.21.6 SLSNSW are revising their constitution and the FSC will follow these changes as well. (Suggestion to hold off on our revision until both these others are sorted)</p> <p>5.21.7 Bondi SLSC have offered an exchange program possibly on 23rd February Details TBA North Bondi were also offering a weekend for young lifesavers (13 – 18) on the 18th April. TBA</p> <p>5.21.8 FSC Capitation fees will be calculated on Active members as at end of January for this year only. (31st December was too busy this year to get Surfguard updated)</p>	
<p>5.22</p>	<p>Building Committee</p> <p>5.22.1 Meeting held. Plans being finalised and tenders out to builders shortly. Once completed, an add will be posted for builders to quote. Draft tender to be available next meeting.</p> <p>5.22.2 Works to start next week on new office fit-out.</p> <p>5.22.3 Jason has been commissioned to complete shed fit-out works, in consultation with Pete McKay and Andrew Mizzi, regarding walls and benches.</p> <p>5.22.4 Following on from mysterious grant offer from Federal Minister for Health, we have completed all documentation and first half should be in our account in weeks.</p>	<p>AL</p>
<p>5.23</p>	<p>Bay to Breakers Swim Report</p> <p>5.23.1 Minutes from last two meetings summarised here.</p> <ol style="list-style-type: none"> 1. The Swim Committee recommends the Swim proceed as planned and are very keen to make it a success. 2. The Swim committee notes only 74 registrations and normally around 180 in previous years 3. We have received \$3700 in registrations so far. 4. The Swim committee would like to order 400 T-shirts for the swim. (Cost \$4000 inc printing). They will be printed without a year so they can be used in next year if not used in 2020. 5. B&B Lawyers will underwrite the cost of the T-shirts for the swim committee 6. The heavy Marketing and promotion will commence in the first week of February if approved. 7. A press release to be sent next week promoting the swim and welcoming the people back to the South Coast 8. We note that the Club members and the community appear frazzled mentally after an extended fire threat in the region 9. The swim committee expects the Community reaction to be strong in supporting this swim and returning and support the south coast businesses and local people. 10. If the event is not supported strongly there is a risk that the event will operate at a loss and the \$5000 loan from the club for the RFID Bands may not be paid back in full from this year's event funds. 11. We have deferred the Make a Wish Charity Fundraising event for this 	

	<p>year due to a reduction in business profits in the region.</p> <p>5.23.2 The committee has requested purchase of 400, printed without a year, T-shirts for the event cost \$4000, which if not used this year, will be suitable for use the next year. The purchase will be underwritten by a private business, so no cost to club if they are not all used.</p> <p>5.23.3 Heavy marketing and promotion to commence first week in February if swim approved. Press release to be sent promoting swim and welcoming people back to the coast. If event not supported strongly, there is a risk event will operate at a loss and loan from club to the event committee may not be paid back in full from this years funds.</p> <p>Committee has deferred the Make a Wish charity fund raising event this year due to reduction in business profits in the region. Committee would like the club to support in running the event and approve the conduct of the Bay to Breakers event regardless of potential for reduced numbers. Currently down approx 55% from this time last year.</p> <p>Motion: The Club Committee approve for the swim event to proceed as planned, despite the environmental constraints that may limit participation.</p> <p>Moved: Al Veness</p> <p>Seconded: Dave Law</p> <p>Carried</p> <p>5.23.4 Revised plan for presentation location. Small numbers – upstairs. Larger numbers: outside club. Bar and BBQ established in the perimeter.</p>	
5.24	<p>Publicity Report</p> <p>5.24.1 Heartening support shown to Broulee from so many other clubs from throughout the State.</p>	
6	<p><u>General Business</u></p> <p>Motion: That all reports be accepted.</p> <p>Moved: Dave Law</p> <p>Second: Geoff Wells</p> <p>Carried.</p> <p>6.1 \$5000 safety equipment grant from the branch: Request for purchase of a rescue board, marker buoys x 2 (estimated at \$440 each), defibrillator, first-aid bag and 12 pea-less whistles. Treasurer will finalise quotes for purchase.</p>	LM
7	<p><u>General Business without notice</u></p> <p>7.1 Question was asked about the Broulee Club tendering to conduct a countries championship. Advised that a request needs council support and application fee. Our council does not want to support an event of this size at Broulee during the Summer holiday tourist period.</p> <p>7.2 Support for conducting a counselling course for callout members to cope with mental health are being run on two occasions throughout the Branch.</p>	
MEETING CLOSED – 8:58 PM		
NEXT MEETING:		
GENERAL MEETING – Next general meeting Saturday 7 th March 1030:00 am at BSSLSC		
SIGNED:		
MINUTES SECRETARY: ROB WILDMAN		
PRESIDENT:		

BSSLSC CORRESPONDENCE & SECRETARY'S REPORT

Email from Vikings Festival , Sussex Inlet regarding proposed boat races 7th June .

Email from SLSNSW regarding Nominations for a NSW History Panel

SLSNSW memo regarding pink vest requirements for countries

SLSNSW media releases regarding Country Champs (Darren Drewsen interviewed) and Surfboat Interbranch (Gary Pettigrove interviewed)

FSC email from DOL regarding patrol options in dealing with smoke.

OCG NSW email regarding updated requirements to now renew or gain a WWC check. Not just a drivers licence. Other ID needed too.

FSC flyers for Wambiri , 13-15th March @ Pambula

SLSA Memo regarding DHL Summer “We are One”competition.

Email from Deloitte regarding member survey (looking at the social value of SLS)

SLSA Memo regarding Disaster Assistance (revised)

SLSNSW Circular 3634 regarding Rescue of the Month applications

SLSA Circular 39/19-20 regarding BRP Powercraft equipment grant. ATV applied for.

Letter from ESC regarding new facilities now available for people with continence issues. (The public toilets downstairs now have a new type of sanitary waste unit installed.

SLSNSW Memo regarding water safety and first aid changes at State Champs. Clubs can opt to pay AESS to complete their shifts for them. (Australian Event Safety Services) SLS

SLSNSW Memo regarding water safety requirements at Country Champs. ALBERT drivers and crew to be used.

SLSNSW Memo regarding changes to the Crown Land Management Regulation 2018. Revised again to include surf clubs as an exception when Councils are drafting their plans of management

Letter from SLSNSW regarding \$5000 donation from Gowing Bros for Clubs that opened their doors during the fires.

Surflife Issue 41

Email from Russell Fisher who was pulled from the water during the Sunday swim by Gab Smith and Martin Staker. He ended up with double pneumonia and thanked them for their quick action.

Email from SLSNSW regarding options for nippers award certificates. We opted to still receive all hard copies.

Letter from SLSNSW regarding our intentions for \$350,000 funds not drawn yet. *Response sent regarding delayed announcement last year and the need to wait until this off season to commence works*

Requests from three Canberra rowers to have us apply for an exemption on their behalf to requalify after 31st December because they were unable to get to the requal days because of road closures and fires.

Several emails from both Bondi Surf club and Avalon Beach Surf club regarding sending us supplies for distribution if needed for the fire emergency.

Outwards

Local papers – Broulee carnival and Santa visit, Broulee Wombats success at Interbranch. Well done!!
- Broulee athletes heading to Country Champs

Thank you letter to Tomakin IGA

Letter of endorsement for Gabe and Bede to act on behalf of the Swim (and Club) with respect to permit applications.

Secretary's Report

Congratulations to Gary Pettigrove for being accepted as an Official at the Worlds Champs in Rome in September 2020.

Could we please select Club presentation date and AGM date?

After a prompting email to all our Archived Associate members, we've had several renew and pay and then others contact us asking how to rejoin.

We've been donated \$1600 worth of gift cards to pass on to fire victims.

We need to keep a register of what cards go where. Could anyone with suggestions of who might need these please contact me offline.

Thanks
Wendy Law,
Secretary